

Harrison County Bar Association

Constitution & By-Laws

Clarksburg, WV

**HARRISON COUNTY BAR ASSOCIATION
RESTATED CONSTITUTION
(Restated as of May 3, 1982)**

**ARTICLE I
NAME**

This Association shall be named the "HARRISON COUNTY BAR ASSOCIATION".

**ARTICLE II
OBJECTS**

This Association is established for the purpose of maintaining the honor and dignity of the profession of the law, of cultivating social relations among its members and increasing its usefulness in promoting the due administration of justice, education of its members and to maintain a county law library.

**ARTICLE III
MEMBERSHIP**

This Association shall initially consist of the individuals who on May 3, 1982 were members in good standing of the Harrison County Bar Association.

Any individual licensed to practice law in West Virginia and admitted to practice before the Circuit Court of Harrison County, in good standing, may become a member of this Association, by subscribing to this Constitution and paying the dues of the current year as fixed by the Bylaws.

The Judges of all the Courts of Record, County, State and Federal, may, on request, become honorary members of this Association.

ARTICLE IV OFFICERS

The officers of the Association shall be a President, a Vice President, a Secretary, a Treasurer, a Librarian, and a Board of Directors consisting of the President, Vice President and four (4) members.

The officers and the Board of Directors shall be elected at the annual meeting by a majority vote of the members present. The President shall not be eligible to succeed himself.

All vacancies in offices and elective committees, occurring otherwise than by expiration of term, shall be filled by the Board of Directors for the unexpired term.

ARTICLE V

DUTIES OF THE BOARD OF DIRECTORS

The Board of Directors shall manage the affairs of the Association subject to the Constitution and Bylaws. All appropriations of the funds of this Association shall be made by the Board of Directors unless otherwise ordered by a majority vote of the members present at a regularly scheduled meeting or at a special meeting called to consider such question.

ARTICLE VI

OTHER COMMITTEES

This Association may provide by its Bylaws for such other standing committees as it may deem necessary. The Association may, by a majority vote of the members present at any meeting, authorize the appointment of such special committees as its deems necessary.

ARTICLE VII

MEETINGS OF THE ASSOCIATION

There shall be an annual meeting of the Association on the first (1st) day of the January term of the Circuit Court and a stated meeting on the first (1st) day of the May and

September terms of the Circuit Court and on the first (1st) Monday of the months of March, July and November; provided, however, that when the day of a stated meeting falls on a legal holiday, such meeting shall be held on the next succeeding day which is not a legal holiday.

Special meetings may be called at any time by the President or Board of Directors and upon the written request of five (5) members, specifying the purpose of such meeting, the Secretary or President shall at any time call a special meeting, of which notice shall be given to each member.

At such special meetings no business shall be transacted *except* such as shall be specified in the call therefor.

At any meeting of the Association the presence of twenty-five (25) members shall constitute a quorum for the transaction of any business, except as hereinafter provided.

ARTICLE VIII

ANNUAL DUES

The annual dues of members shall be as provided by the Bylaws.

No active, or retired or Senior Status Judge of a Court of Record, both Federal and State, shall be required to be pay dues but shall be full members of the Harrison County Bar Association. (11/5/08)

ARTICLE IX ELECTIONS

The officers elected shall enter upon their duties immediately upon their election, and shall hold office until their successors are elected.

ARTICLE X AMENDMENTS

The Constitution may be amended at any meeting of the Association by a vote of a majority of the members present.

HARRISON COUNTY BAR ASSOCIATION RESTATED BYLAWS (Restated as of May 3, 1982)

I. Presiding Officers

At all meetings of the Association, the President, or, in his absence, the Vice president, or, in the absence of both of them, any member selected by a majority of those present, shall preside.

II. Order of Business

At each annual and stated meeting of the Association, the Order of business shall be as follows:

1. Reading, correction and approval of the minutes of last meeting.
2. Presentation of letters, memorials, and other matters which may be referred to appropriate committees or otherwise disposed of without debate.
3. Presentation of new members.
4. Reports of committees and officers.
5. Unfinished business.
6. Nomination and election of officers.
7. New Business.
8. Adjournment.

This order of business may be changed by a majority vote of the members present.

Robert's Rules of Order shall govern all meetings of the Association, except in cases otherwise provided for by the Constitution or Bylaws.

III.

Vice President

The Vice President shall be a member of the Board of Directors, and he shall preside at all meetings of the Association in the absence of the President.

The Vice President shall be the President-elect of the Association and he shall succeed to the Office of the President immediately following the election of officers at the annual meeting next following his election.

IV.

Secretary

The Secretary shall keep a record of the proceedings of all meetings of the Association and of all other matters of which a record shall be ordered by the Association.

He shall notify the officers and all members of committees of their election or appointment, shall issue notices of all meetings, and in case of special meetings shall add a brief note of the object of the call.

He shall keep a roll of members and furnish to the Treasurer the names of all new members and shall attend all meetings of the Board of Directors and keep a record of all its proceedings.

V.

Treasurer

The Treasurer shall collect and, under the direction of the Board of Directors, disburse all funds of the Association; he shall keep regular accounts in books belonging to the Association, which shall be open to the inspection of any member of the Board of Directors.

He shall report in writing at each meeting of the Board of Directors, if required so to do, the balance of money on hand and any existing appropriations which may affect the same.

At the annual meeting he shall make a full report of the receipts and disbursements of the past year, suitably classified.

His accounts shall be audited by a committee of three (3) members of the Association, appointed by the incoming President at the annual meeting each year, who shall report thereon at the next meeting of the Association.

VI.

Board of Directors

The Board of Directors shall meet at the call of the President. Four (4) members shall constitute a quorum. They shall have power to make such regulations, and take such action, not inconsistent with the Constitution and

Bylaws, as shall be necessary for the protection of the property of the Association, and they shall have the general management of its affairs. No indebtedness shall be incurred by the Board of Directors in excess of the funds then in the hands of the Treasurer not already appropriated.

VII. Annual Dues

The annual dues of each member shall be payable on the first (1st) day of February and shall, for each member, be equal to fifteen percent (15%) of his annual dues for membership in the West Virginia State Bar.

If any member be in default for thirty (30) days in the payment of any annual dues, it shall be the duty of the Treasurer to notify by mail each member so in default that, unless such dues are paid within ten (10) days thereafter, the Board of Directors may, by order, without further notice, strike his name from the roll. If at the expiration of said period of ten (10) days the person in default shall not have paid said annual dues, the Board of Directors may strike his name from the roll of the Association; PROVIDED, That upon his writing application satisfactory explaining such default, and the payment of all dues to the date thereof, the Board of Directors shall have power to remit the penalty of this Bylaw. In case of their refusal so to do, the member so stricken from the roll shall have the right to appeal from

their decision to the Association, and said appeal shall be heard at its next stated or annual meeting and determined by a majority vote of the members present.

VIII.

Other Standing Committees

In pursuance of Article VI, of the Constitution, there shall be the following Standing Committees;

1. A COMMITTEE ON CONTINUING LEGAL EDUCATION, consisting of five (5) active members, who shall be charged with the duty of planning for, promoting and presenting, through both live and mechanical means, programs which will present to the members of the Association the opportunity to continue their legal education.
2. A JUDICIARY COMMITTEE, consisting of three (3) active members, who shall be charged with the duty of promoting the effective operation of our judicial system and of entertaining and examining project for change or reform in the system, and of recommending such action as they may deem expedient.
3. A COMMITTEE ON LIBRARY, consisting of three (3) active members, who, together

with the Librarian, shall from time to time recommend the purchase of such additional books for the library as they may deem proper or needful and to otherwise cooperate in the use and maintenance of the of the Library.

4. A SOCIAL COMMITTEE, consisting of three (3) active members, who, subject to the supervision of the Board of Directors shall have the responsibility of the social activities of the Association, particularly dinners and the social hours appurtenant thereto.
5. A NOMINATING COMMITTEE, consisting of three (3) active members, who shall report on nominations of officers and the board of Directors at the annual meeting.
6. A YOUTH EDUCATION COMMITTEE, consisting of five (5) active members, who shall prepare, assemble and undertake educational demonstrations of whatever kind or nature deemed prudent by the Committee in order to raise the level of awareness of Harrison County students about our American legal system, its origins and current application in present society.

IX.

General Powers and Duties of Committees

Each committee under these Bylaw shall consist of three (3) members to be appointed by the President.

All committees shall have power to fix their own time and place of meeting, and to adopt regulations for their own government and course of proceeding, not inconsistent with the Constitution and Bylaws, and subject to revision by the Association.

X.

Amendment of the Bylaws

These Bylaws may be amended at any meeting of the Association by a vote of a majority of those present.